

ACTIVE LIVES CHILDREN AND YOUNG PEOPLE SURVEY

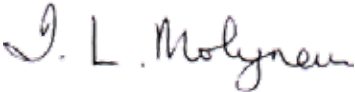
Information for teachers co-ordinating and
completing the questionnaire

Thank you for agreeing to take part in the Active Lives Children and Young People survey. This is a national survey that is key to understanding how children and young people engage with sport and physical activity, both in and out of school. It is the largest survey of its kind and focuses on children age 5-15.

The data collected from the pupils at your school will be invaluable in understanding not only their levels of participation but also attitudes to sport and physical activity which will ultimately help shape future policy and investment.

In appreciation, schools meeting the completion criteria will be eligible to receive their own specific school report, as well as being entitled to select a sports equipment reward as a thank you from Sport England.

The survey is carried out by Ipsos MORI on behalf of Sport England and Government departments with support from a national network of Active Partnerships (APs) who work in partnership with us to support local communities.



Jayne Molyneux

Director of Children and Young People,
Sport England

Your school has been selected at random to participate in this research. Children from up to three classes will be taking part in an online survey, supported by a class teacher. The following instructions will help you complete the questionnaires.

For more information on the survey you can [download the national report here](#).

LEAD TEACHER

We would like you to:

- 1. Coordinate the pupil survey**
See the checklist on page 2.
- 2. Complete the teacher survey**
You will be provided with a URL (weblink) and teacher survey login by your AP which you should use to access the surveys.

If you are unable to complete the teacher survey in one sitting, your answers will be saved until the next time you log in.

CLASS TEACHER

Your class has been randomly selected to complete the survey.

This can be completed on a laptop, desktop computer or tablet that has access to the internet.

It cannot be completed on mobile phones and we would not recommend that mini tablets are used.

The survey should take pupils around 20 minutes to complete.

See the checklist on page 2.

TEACHERS' CHECKLIST

LEAD TEACHER

CONTACT PARENTS

Write to parents to inform them that their child has been selected to complete the survey. Example templates can be downloaded via the link below.

CHECK FACILITIES

Arrange computer or tablet access with internet connection and whitelist the survey domain (including subdomains).

CHECK YOUR URLS

Your AP will send a unique URL for each class, parent and teacher survey. Ensure each class has the correct link.

CONTACT PARENTS (YEARS 1 & 2)

Contact parents of Year 1 or 2 classes again to remind them to complete the survey with the appropriate URL.

ASK CLASS TEACHERS TO CONDUCT THE PUPIL SURVEY

Provide each class teacher with their unique URL and the checklist in the right hand column.

COMPLETE THE TEACHER SURVEY

You will be provided with a URL and teacher survey login by your AP.

ONCE COMPLETED

Let your AP know that the questionnaires have been completed, and how many pupils opted out.

CLASS TEACHER

CHECK YOUR URLS

Use the test URL provided beforehand to view the questionnaire.

The correct survey URL for your class should be used when completing the survey.

SHARE INFORMATION SHEETS

Share relevant information sheets with pupils completing the questionnaires. Download via the link below.

TALK THROUGH THE SCREENS

We recommend that teachers talk the class through the first few screens of the survey using the test URL.

HELP PUPILS OPEN THE URL

Access the survey using the unique URL for your class. You can create a shortcut on the desktop for pupils to click on the URL, rather than each child having to type it in.

COMPLETE IN ONE SITTING

Pupils will not be able to return to the survey to complete it. Answers will be automatically submitted.

AUDIO OPTION

Years 1 & 2 only (if required), can select the audio icon (headphone symbol) for the question to be read out. Please provide the pupils with headphones when using this feature.

The URLs provided must only be used for the classes specified in the class selection. Please contact your AP if you would like to survey additional classes, or for any other questions.

You will be contacted by ESPO to select your sports equipment reward once the survey has been completed and response numbers verified. The school report will be sent to you in the term following completion.

Survey information, including letters to parents and pupil information sheets are available in the survey pack:

DOWNLOAD